

**Village of Michiana
Berrien County, Michigan**

FOIA Coordinator: Mary Jo Nallenweg
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Michiana, Michigan 49117
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FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request to: Receive copy Inspect record Subscribe to record issued on regular basis

Delivery Method (*upon payment of balance due*): Pick up records in person Mail to address below
(Please Print or Type)

Name	Phone	
Firm/Organization	Fax	
Streets	Email	
City	State	Zip
Describe the public record(s) as specifically as possible:		

Requestor's Signature	Date

Consent to Non-Statutory Extension of Village's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the Village must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the Village's response time until _____.

Requestor's Signature	Date